



# Application for Employment

An Equal Opportunity Employer

We do not discriminate on the basis of race, color, religion, national origin, sex, age, disability, or any other status protected by law or regulation. It is our intention that all qualified applicants be given equal opportunity and that selection decisions be based on job-related information.

Answer each question fully and accurately. No action can be taken on this application until you have answered all questions. Use a blank paper if you do not have enough room on this application. **PLEASE PRINT**, except for signature on the back of the application. In reading and answering the following questions, be aware that none of the questions are intended to imply illegal preferences or discrimination based upon non-job-related information.

Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Home Address:

Current Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Job Applied for: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Are you seeking:  Full-Time  Part-Time or  Temporary Employment? When could you start work? \_\_\_\_\_

Are you 18 years of age or older?  Yes  No  
(If you are hired, you will be required to submit proof of age.)

If hired, can you furnish proof you are eligible to work in the U.S.?  Yes  No

Have you ever applied here before?  Yes  No If yes, when? \_\_\_\_\_

Were you ever employed here?  Yes  No If yes, when? \_\_\_\_\_

Have you ever been convicted of any law violation (including and plea of "guilty" or "no contest"?)

Excluding minor traffic violations.  Yes  No

If yes, give details: \_\_\_\_\_

*(A conviction will not necessarily disqualify and applicant for employment)*

If employed, do you expect to be engaged in any additional business or employment outside of FLC?  Yes  No

If yes, please explain: \_\_\_\_\_

Have you ever worked or attended school under any other name?  Yes  No

If yes, give names: \_\_\_\_\_

Are you presently employed?  Yes  No

If yes, whom do you suggest we contact? \_\_\_\_\_

Have you ever been fired from a job or asked to resign?  Yes  No

If yes, please explain: \_\_\_\_\_

**EDUCATIONAL EXPERIENCE**

List Name and Address of Schools

Number of Years  
CompletedDiploma/  
DegreeSubjects  
Studied

High School or GED: \_\_\_\_\_

College or University: \_\_\_\_\_

Vocational or Technical: \_\_\_\_\_

What skills or additional training do you have that relate to the job for which you are applying?  
\_\_\_\_\_  
\_\_\_\_\_Have you completed any course work related to Early Childhood Education?  
\_\_\_\_\_  
\_\_\_\_\_**WORK HISTORY**

List names of employers in consecutive order with present or last employer listed first. Account for all periods of time including military service and any periods of unemployment. If self-employed, give firm name and supply business references from current and former employers.

Name of Employer		Job Title and Duties	
Address		Date of Employment (Month/Year): From: _____ To: _____	
City, State, Zip Code		Pay: Start \$ _____ Final \$ _____	
Supervisor(s)	Telephone #	Reason for Leaving	

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**REFERENCES**

Give three personal or professional references (not relatives).

Name	Address	Phone
_____	_____	_____
_____	_____	_____
_____	_____	_____

**PLEASE READ EACH STATEMENT CAREFULLY BEFORE SIGNING**

*Any applicant who knowingly or willfully makes a false statement of any material fact or thing in the application is guilty of perjury in the second degree as defined in Section 18-8-503, C.R.S., and upon conviction thereof, shall be punished accordingly.*

I certify that all of the information provided in this employment application is true and complete. I understand that any false information or omission may disqualify me from further consideration for employment and may result in my dismissal if discovered at a later date.

I authorize the investigation of any or all statements contained in this application. I also authorize, whether listed or not, any person, school, current employer, past employers and organizations to provide relevant information and opinions that may be useful in making a hiring decision. I release such persons and organizations from any legal liability in making such statements.

I understand I may be required to successfully pass a drug screening examination. I hereby consent to a pre- and/or post-employment drug screen as a condition of employment if required.

I understand that if I am extended an offer of employment it may be conditioned upon my successfully passing a complete pre-employment physical examination. I consent to the release of any or all medical information as may be deemed necessary to judge my capability to do the work for which I am applying.

I UNDERSTAND THAT THIS APPLICATION, VERBAL STATEMENT BY MANAGEMENT, OR SUBSEQUENT EMPLOYMENT DOES NOT IMPLY OR GUARANTEE A CONTRACT OF EMPLOYMENT FOR ANY DEFINITE PERIOD OF TIME. ONLY THE DIRECTOR OF THE SCHOOL HAS THE AUTHORITY TO ENTER INTO AN AGREEMENT OF EMPLOYMENT FOR ANY SPECIFIED PERIOD AND SUCH AGREEMENT MUST BE IN WRITING AND SIGNED BY THE DIRECTOR AND EMPLOYEE IF EMPLOYED. I UNDERSTAND THAT IF I AM HIRED, AT THE WILL OF THE EMPLOYER, MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME, WITH OR WITHOUT REASON AND WITH OR WITHOUT NOTICE.

**I have read, understand, and by my signature consent to these statements.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*This application for employment will remain active for a limited time. Ask the organization's hiring representative for details.*

Phone 970. 926. 7070 | Fax 970.926.7079